

APPEAL PROCEDURE

CHAPTER 9 OF THE STUDENTS' DISCIPLINARY CODE REFERS.

A student may appeal against the disciplinary measures imposed by the Student Disciplinary Committee in accordance with the following procedure –

The student may appeal to the Student Disciplinary Appeals Committee against the disciplinary measures imposed by the Student Disciplinary Committee by lodging a written Notice of Appeal to the Registrar **(via e-mail to Mrs Khensane Madonsela with email address: madonmk@unisa.ac.za and Mr Mabasa mabaspd@unisa.ac.za)**.

- The written Notice of Appeal shall be lodged not later than seven days of the date of the letter of the findings of the Student Disciplinary Committee. The Notice of Appeal shall be accompanied by an administration fee of R300,00* (Three Hundred Rands). Should your appeal be successful, the administration fee will be refunded. *(Attach proof of payment to your written Notice of Appeal.)*

- The grounds (reasons) of appeal shall be furnished in detail in the written Notice of Appeal.

- When an appeal is lodged against a decision of the Student Disciplinary Committee, the enforcement of any disciplinary measure imposed by the Student Disciplinary Committee is deferred by either the Student Disciplinary Committee or the Registrar, pending the outcome of the appeal.

An appeal will be heard purely on two grounds, namely procedural fairness and challenging the sanction (period) in which a student is excluded from University academic activities. The student needs to give valid reasons for each ground of an appeal.

* Kindly note that the Student Disciplinary Appeals Committee has the discretion to increase OR decrease the sanction imposed by the SDC.



There is no further forum for appeal within the University structures after the Student Disciplinary Appeals Committee.

*** Missing a disciplinary hearing is no ground for appealing as all protocols were followed by the University.**

Payment of the R300,00 appeal administration fee (attach receipt to written Notice of Appeal):

FIRST NATIONAL BANK

Account Type	PUBLIC SECTOR MANAGED ACCOUNT	Account Number	62799625200
Branch Code	250645	Branch Name	SUNNY PARK
Swift Code	FIRZAJJ	Date Opened	2019-01-31

